

Policy 602.16

## **1 Introduction**

## **2 Scope**

## **3 Definitions**

## **4 Policy and Procedure Statements**

### **4.1 Correction**

4.1.1 It is the intent of the State Personnel Commission in establishing this policy to provide for State employees and State government management a fair, clear and useful tool for correcting and improving performance problems, as well as to provide a process to assist management in handling cases of unacceptable personal conduct as outlined in the policy listed below:

Disciplinary Action, Suspension, and Dismissal

## **5 Additional References**

## **6 Authority**

## **7 Contact Information**

## **8 Original Effective Date**

## **9 Revision Dates**