

# Leave

Policy 603.1

## 1 Introduction

## 2 Scope

## 3 Definitions

## 4 Policy and Procedure Statements

### 4.1 Leave Programs

4.1.1 University employees are provided several different leave programs to meet their needs for absences from work during scheduled working hours. Such absences from work are charged to the appropriate leave account of the employee. The administration of the total leave program rests entirely with Human Resource Services as outlined in the policies below:

#### 4.1.2 SHRA

1. [Adverse Weather](#)
2. [Civil Leave](#)
3. [Community Service Leave](#)
4. [Compensatory Leave](#)
5. [Education Leave](#)
6. [Family Illness Leave](#)
7. [Family Medical Leave](#)
8. [Holiday Leave](#)
9. [Maternity Leave](#)
10. [Military Leave](#)
11. [Sick Leave](#)
12. [Special Leave Award](#)
13. [Vacation Leave](#)
14. [Voluntary Shared Leave](#)
15. [Workers Compensation Leave](#)

#### 4.1.3 EHRA Administrative

1. [EHRA Administrative](#)

4.1.4 **Teaching faculty** - Are not eligible to earn sick or vacation leave.

## 5 Additional References

## 6 Authority

## 7 Contact Information

## 8 Original Effective Date

## 9 Revision Dates